

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, MAY 8, 2019

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Councilmember Isaac T. Suchil	Present
Mayor Pro Tempore Jack R. Woods (alt)	Present (In audience and closed Session)

City of Loma Linda

Councilmember Ovidiu Popescu, Co-Chair	Present
Mayor Rhodes Rigsby	Present (arrived at 3:09 p.m.)
Councilmember Phillip Dupper (alt)	Absent

County of San Bernardino

Supervisor Josie Gonzales, Co-Chair	Present
Supervisor Curt Hagman	Present
Supervisor Robert Lovingood (alt)	Absent

City of San Bernardino

Mayor John Valdivia	Present
Mayor Pro Tempore Bessine Richard	Present
Councilmember Theodore Sanchez	Present
Councilmember Sandra Ibarra (alt)	Absent

Staff Members and Others Present

Michael Burrows, Executive Director	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation, SBIAA	Catherine Pritchett, Director of Administrative Services
William Garay, Director of Finance	Jennifer Farris, Clerk of the Board
Sharon Leon, Property Manager	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 3:05 p.m. on Wednesday, May 8, 2019 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Co-Chair Josie Gonzales in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair Josie Gonzales recessed to closed session at 3:06 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers agency, v. San Bernardino Valley Municipal Water District; Oscar Valdez, in his capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1-50, inclusive, Case No. 34-2017-80002637.*
- d. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2017-80002615.*

- e. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
 - Property: 1111 East Mill Street, Building 2, San Bernardino, CA 92408 (former Norton AFB),
 - Negotiating Parties: Michael Burrows, Executive Director, on behalf of IVDA
Frank E. Schnetz on behalf of F.E. Schnetz Commercial Real Estate
 - Under negotiations: Instructions will be given to the IVDA negotiator concerning terms and price.
- f. Conference with Legal Counsel pursuant to Government Code section 54957, regarding security of public buildings and public facilities.
- g. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairperson Josie Gonzales and Chairperson Ovidiu Popescu
Position Title: Executive Director

D. REPORT ON CLOSED SESSION

Co-Chair Josie Gonzales and Supervisor Curt Hagman left closed session at 4:16 p.m. and did not return.

Co-Chair Josie Gonzales reconvened the meeting at approximately 4:22 p.m. Co-Chair Josie Gonzales asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin, stated that there were no reportable items.

Mayor Rhodes Rigsby left the meeting after closed session and did not return.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

- 1. Co-Chair Josie Gonzales stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Executive Director, presented the following informational items.

2. Informational Items [**PRESENTER:** Michael Burrows]
 - a. Executive Director's Report [**PAGE#:** 026]
 - b. Report on annual ROPS submission [**PAGE#:** 027]
 - c. Annual budget preparation [**PAGE#:** 034]
 - d. IVDA Personnel Update [**PAGE#:** 035]
 - e. Report on usage of Norton Regional Events Center [**PAGE#:** 036]
 - f. Report on Sterling Avenue grant opportunity [**PAGE#:** 037]
- 2a. Mr. Michael Burrows, Executive Director, thanked Board Members for their attendance at the World Trade Week Conference on May 1, 2019. Mr. Burrows informed Board Members that he received positive feedback from the Department of Commerce and other officials.
- 2b. Mr. Burrows next introduced Ms. Catherine Pritchett, Director of Administrative Services. Ms. Pritchett informed the Board that Ms. Sharon Leon, Property Manager, has announced her retirement. The Agency has recruited for the position and will be holding interviews in the near future.

Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP stated that the Board had reached a consensus to take the meeting out of order and first consider Agenda Item No. 10. See Section I, Item No.10 below.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – May 8, 2019
4. Receive and file Cash Report for March 31, 2019 for the Inland Valley Development Agency (IVDA)
5. Approve the form of Amendments No. 1 to lease agreement with Robert Friedman dba Inland Juvenile Panel Attorneys to exercise an option to extend the term of the lease agreement for three years at the SBD Corporate Center, Building 1
6. Approve Meeting Minutes: April 10, 2019

ACTION: Approve Agenda Item Nos. 3-6 of the Consent Calendar.

RESULT: ADOPTED
MOTION/SECOND: Suchil / Richard
AYES: Gonzales, Hagman, Navarro, Popescu, Richard, Sanchez, Suchil and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Rigsby.

Members of the Board next considered the remainder of Board Action Items.

I. BOARD ACTION ITEMS

7. Consider and adopt proposed budget adjustments for Fiscal Year 2018-2019

Mr. William Garay, Director of Finance, provided a brief report on budget adjustments referencing the "Proposed Budget Adjustments Table" found on page 058 of the Agenda Packet.

ACTION: Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2018-2019.

RESULT: ADOPTED
MOTION/SECOND: Navarro / Popescu
AYES: Gonzales, Hagman, Navarro, Popescu, Richard, Sanchez, Suchil and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Rigsby.

8. Approve Amendment No. 4 to the professional services agreement with Griffith Company for the Mt. View Avenue Widening and Reconstruction Project Phase 2 in an amount not to exceed \$10, 835.00

Mr. Michael Burrows, Executive Director, referenced an overhead map (as contained on page 062 in the Agenda Packet) and provided a brief report.

ACTION: Approve Amendment No. 4 to the professional services agreement with Griffith Company for the Mt. View Avenue Widening and Reconstruction Project Phase 2 in an amount not to exceed \$10,835.00; and authorize the Executive Director to execute all related document.

RESULT: ADOPTED
MOTION/SECOND: Valdivia / Suchil
AYES: Gonzales, Hagman, Navarro, Popescu, Richard, Sanchez, Suchil and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Rigsby.

9. Approve Amendment No. 3 to the professional services agreement with VCS Environmental in an amount not to exceed \$72,440.00

Mr. Michael Burrows, Executive Director reported that the U.S. Army Corps of Engineers accepted the resubmittal of the permit for construction of the Mt. View Avenue project. VCS Environmental the firm that completed the initial analysis will continue to be on call throughout the construction phase of the project.

Councilmember Theodore Sanchez asked if the Agency anticipated the additional requirements from the U.S. Army Corps of Engineers that resulted in an additional cost. Mr. Burrows explained that we were not expecting the additional requirements.

ACTION: Approve Amendment No. 3 to the Professional Services Agreement with VCS Environmental in an amount not to exceed \$72,440.00.

RESULT:	ADOPTED
MOTION/SECOND:	Valdivia/ Suchil
AYES:	Gonzales, Hagman, Navarro, Popescu, Richard, Sanchez, Suchil and Valdivia.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Rigsby.

10. Consider and discuss a report on Alliance California Development Activities

Mr. Michael Burrows, Executive Director, introduced Mr. John Magness, Senior Vice President of Hillwood Enterprises, Inc. Mr. Magness referenced a PowerPoint presentation entitled "IVDA Board Update" and provided a brief report. Furthermore, on behalf of Hillwood, Mr. Magness presented the Agency with a \$2 Million dollar check in compliance with the Master DDA.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and Discuss a report on Alliance California Development Activities.

Members of the Board next considered Board Consent Items. See Section H.

11. Consider and discuss a report on the Airport Gateway Specific Plan

Mr. Michael Burrows, Executive Director, referenced an overhead map entitled "Airport Gateway Specific Plan Area Boundary" (as contained on pages 073-074 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and Discuss a report on the Airport Gateway Specific Plan.

12. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2019

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June 30, 2019 – IVDA Action Plan," (as contained on pages 077-079 in the Agenda Packet) and provided a brief report on Agenda Item No. 12.

With the consensus of the Board, Co-Chair Josie Gonzales gave direction to agendaize a discussion item for a strategic goal setting, to be added to the June meeting agenda.

This item was for discussion purposes only, no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2019.

J. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

K. OPEN SESSION PUBLIC COMMENT

There were no open session public comments.

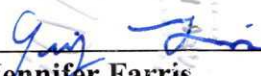
L. BOARD MEMBER COMMENT

There were no Board member comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Co-Chair Josie Gonzales declared the meeting adjourned at 4:53 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on Wednesday, June 12, 2019.



Jennifer Farris
Clerk of the Board