

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JUNE 12, 2019

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Councilmember Isaac T. Suchil	Present
Mayor Pro Tempore Jack R. Woods (alt)	Present (In audience and closed session)

City of Loma Linda

Councilmember Ovidiu Popescu, Co-Chair	Present
Mayor Rhodes Rigsby	Absent
Councilmember Phillip Dupper (alt)	Present

County of San Bernardino

Supervisor Josie Gonzales, Co-Chair	Present
Supervisor Curt Hagman	Absent
Supervisor Robert Lovingood (alt)	Absent

City of San Bernardino

Mayor John Valdivia	Absent
Mayor Pro Tempore Bessine Richard	Present
Councilmember Theodore Sanchez	Present
Councilmember Sandra Ibarra (alt)	Present

Staff Members and Others Present

Michael Burrows, Executive Director	Scott Huber, Special Legal Counsel, Cole Huber, LLP
Mark Gibbs, Director of Aviation, SBIAA	Catherine Pritchett, Director of Administrative Services
William Garay, Director of Finance	Jack Davidson, Security Manager
Jim Harris, Manager of Capital Projects	Jennifer Farris, Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 3:06 p.m. on Wednesday, June 12, 2019 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Co-Chair Josie Gonzales in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair Josie Gonzales recessed to closed session at 3:07 p.m. Mr. Scott Huber, Special Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers agency, v. San Bernardino Valley Municipal Water District; Oscar Valdez, in his capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1-50, inclusive, Case No. 34-2017-80002637.*
- d. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2017-80002615.*

- e. Conference with Legal Counsel pursuant to Government Code section 54957, regarding security of public buildings and public facilities.

D. REPORT ON CLOSED SESSION

Co-Chair Josie Gonzales reconvened the meeting at approximately 3:13 p.m. Co-Chair Josie Gonzales asked Mr. Scott Huber, Special Legal Counsel, Cole Huber, LLP, if there were any closed session reportable items. Mr. Huber, stated that there were no reportable items.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair Josie Gonzales stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Executive Director, presented the following informational items.

2. Informational Items [**PRESENTER:** Michael Burrows]

- a. Executive Director's Report [**PAGE#:** 026]
- b. Report on Internship Program [**PAGE#:** 027]
- c. Report on Fiscal Year End Highlights [**PAGE#:** 034]

- 2b. Mr. Burrows introduced Ms. Catherine Pritchett, Director of Administrative Services. Ms. Pritchett provided a brief report on Generation GO, a new student internship program launched by the San Bernardino Unified School District and the County of San Bernardino Workforce Development Board. The program was a great success and on May 16, 2019, interns Brandon Prado and Lisette Acosta gave a presentation about their 16-week experience. IVDA Staff plans to participate in the next session of Generation GO, scheduled to commence in August.

Additionally, Ms. Pritchett reported that Crafton Hills College intern David Spargo has been recently offered a full-time position as Operations Specialist at the Airport and Riverside Community College Intern Nikki Dattilo has been brought on board to work in the Administrative Services Department.

- 2c. Mr. Burrows requested to defer informational item 2.c.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – June 12, 2019
4. Receive and file Cash Report for April 30 , 2019 for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: May 8, 2019

ACTION: Approve Agenda Item Nos. 3-5 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Navarro / Suchil
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

I. BOARD ACTION ITEMS

6. Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency Budget for Fiscal Year 2019-2020

Mr. William Garay, Director of Finance, referenced a presentation entitled, “FY 2019/20 Proposed Annual Budget IVDA Successor Agency (“SA”), (also included on pages 058-061 of the Agenda Packet). Mr. Garay next referenced the Successor Agency Proposed Budget Fiscal Year 2019-20.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency budget for Fiscal Year 2019-2020

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Suchil / Dupper
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

7. Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority Budget for Fiscal Year 2019-2020

Mr. William Garay, Director of Finance, referenced a presentation entitled, “FY 2019/20 Proposed Annual Budget IVDA Joint Powers Authority”, (also included on pages 070-74) and provided an overview. Mr. Garay next provided an overview of the proposed budget.

**Regular Meeting Board Actions
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IVDA

Co-Chair Josie Gonzales, with the consensus of the Board, gave direction to Staff to provide information detailing the amount of available land in order to assess the value and work together to create an integrated land use design.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority budget for Fiscal Year 2019-2020

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Navarro / Sanchez
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

8. Approve certain professional services contracts for Fiscal Year 2019-2020

Mr. William Garay, Director of Finance, provided a brief report on Agenda Item No. 8.

Vice-Chair Isaac Suchil inquired if the professional services contracts are a result of RFP's and RFQ's.

Mr. Michael Burrows, Executive Director, confirmed yes and added that some of the services may be coming up for procurement in the 2019/20 Fiscal Year and will be considered as separate items agendized for authority approval to request proposals.

Co-Chair Josie Gonzales, with the consensus of the Board, provided direction to Staff for next fiscal year to include the remaining term on the staff report for each contract.

ACTION: Approve certain Professional Services Contracts with various firms for Fiscal Year 2019-2020; and authorize the Executive Director to execute all related documents.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Navarro / Sanchez
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

9. Approve a Cooperative Agreement with the San Bernardino County Flood Control District for the Mt. View Avenue Roadway Improvements Project

Mr. Michael Burrows, Executive Director, provided a brief report on Agenda Item No. 9.

ACTION: Approve a Cooperative Agreement with the San Bernardino County Flood Control District for the Mt. View Avenue Roadway Improvements Project; and authorize the Executive Director to execute all related documents.

RESULT: ADOPTED (UNANIMOUSLY)
MOTION/SECOND: Suchil / Popescu
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

10. Approve the form of a Master Storm Drain Reimbursement Agreement with Real Estate Development Associates, LLC (REDA)

Mr. Michael Burrows, Executive Director, introduced Mr. Chad Manista, Real Estate Development Associates, LLC.

Mr. Manista referenced overhead maps and gave a brief update on current projects in the San Bernardino region.

Co-Chair Josie Gonzales noted that it would be useful to determine a way to quantify the drain and storm improvements in order to spruce up the surrounding area of these developments and identify prospective areas of improvement.

ACTION: Approve the form of a Master Storm Drain Reimbursement Agreement with Real Estate Development Associates, LLC (REDA); and authorize the Executive Director to execute all related documents.

RESULT: ADOPTED (UNANIMOUSLY)
MOTION/SECOND: Richard / Navarro
AYES: Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

11. Consider and discuss a report on the status of the 2020 Strategic Plan update for the Inland Valley Development Agency (IVDA)

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "Inland Valley Development Agency Strategic Plan," (as contained on pages 136-157 in the Agenda Packet) and provided a brief report on Agenda Item No. 11.

Mayor Frank Navarro inquired if future Strategic Plan meetings will be in the form of a workshop. Mr. Burrows confirmed that workshops can be scheduled prior to the December meeting.

Co-Chair Josie Gonzales, with the consensus of the Board, requested that workshops be scheduled on days where IVDA meetings are scheduled.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and discuss a report on the status of the 2020 Strategic Plan Update for the Inland Valley Development Agency (IVDA).

12. Consider and discuss a report on Strategic Plan Initiatives

Mr. Michael Burrows, Executive Director, introduced Ms. Brandi Goodman, Deputy Clerk of the Board, and Ms. Evelyn Martinez, Office Assistant, who presented an Esri ArcGIS Story Map of the Agency's 2018 Strategic Plan Update; available at <https://arcg.is/04ff9b>.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and discuss a report on Strategic Plan Initiatives.

13. Approve the form of an employment agreement with Michael Burrows to serve in the capacity of Executive Director

Mr. Scott Huber, Special Legal Counsel, Cole Huber, LLP, provided a brief report on Agenda Item No. 13.

ACTION: Approve the form of an Employment Agreement with Michael Burrows to serve in the capacity of Executive Director; and authorize the Co-Chairpersons to execute the agreement on behalf of the IVDA.

RESULT:	ADOPTED (UNANIMOUSLY)
MOTION/SECOND:	Navarro/ Richard
AYES:	Dupper, Ibarra, Gonzales, Navarro, Popescu, Richard, Sanchez, and Suchil.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

14. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2019

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June 30, 2019 – IVDA Action Plan," (as contained on pages 171-173 in the Agenda Packet) and provided a brief report on Agenda Item No. 14.

This item was for discussion purposes only, no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2019.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

L. **BOARD MEMBER COMMENT**

Mr. Michael Burrows, Executive Director, reported that the History Channel will be live televising the Nitro Circus, Evel Live 2, on Sunday July 7, 2019 at the San Bernardino International Airport, as FMX stars Axell Hodges and Vicki Golden aim to break three world records.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair Josie Gonzales declared the meeting adjourned at 4:42 p.m.

Approved at a Special Meeting of the Inland Valley Development Agency Board on Wednesday, July 17, 2019.



Brandi Goodman
Deputy Clerk of the Board