

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, MAY 13, 2020

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil	Present (via Zoom)
Mayor Pro Tempore Jack R. Woods (alt)	Present (In audience and closed session)

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom)
Councilmember Rhodes Rigsby	Present (via Zoom)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Josie Gonzales, Co-Chair	Present (via Zoom)
Supervisor Curt Hagman	Present (via Zoom joined at 3:08 p.m.)
Supervisor Robert Lovingood (alt)	Absent

City of San Bernardino

Mayor John Valdivia	Present (via Zoom joined at 3:04 p.m.)
Mayor Pro Tempore Bessine Richard	Present (via Zoom)
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Sandra Ibarra (alt)	Absent

Staff Members and Others Present

Michael Burrows, Executive Director	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation, SBIAA	Catherine Pritchett, Director of Administration
Mark Cousineau, Director of Finance	Jennifer Farris, Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 3:03 p.m. on Wednesday, May 13, 2020 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Co-Chair Josie Gonzales in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair Josie Gonzales recessed to closed session at 3:05 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers agency, v. San Bernardino Valley Municipal Water District; Oscar Valdez, in his capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1-50, inclusive, Case No. 34-2017-80002637.*
- d. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar*

Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2017-80002615.

- e. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairperson Josie Gonzales

Position Title: Executive Director

D. REPORT ON CLOSED SESSION

Co-Chair Josie Gonzales reconvened the meeting at approximately 3:21 p.m. Co-Chair Josie Gonzales asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin, stated that there were no reportable items.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair Josie Gonzales stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Executive Director, presented the following informational items.

2. Informational Items [**PRESENTER:** Michael Burrows]
- a. Executive Director's Report [**PAGE#:** 05]
 - b. Personnel Update [**PAGE#:** 016]
 - c. Report on grant programs [**PAGE#:** 017]
 - d. Mt. View Update [**PAGE#:** 020]
- 2a. Mr. Mark Gibbs, Director of Aviation, SBIAA, provided a brief report on federal regulations during the COVID-19 Pandemic. Mr. Gibbs informed the Board that the

Airport has seen an increase in both Air Cargo and Maintenance, Repair, and Overhaul (MRO) services.

- 2b. Ms. Catherine Pritchett, Director of Administration, informed the Board that Brandi Goodman, former Deputy Clerk of the Board, accepted the position of Assistant City Clerk in the City of Newport Beach. Ms. Pritchett added that Ms. Jennifer Rodriguez has been promoted to Deputy Clerk of the Board. Ms. Pritchett further announced that the Agency is currently looking to fill Staff Analyst position. Ms. Pritchett, then announced that Mr. Alex Cousins, has joined the Agency as an Accounting Specialist.
- 2c. Mr. Burrows reported to the Board that Ms. Myriam Beltran, Project Manager, and Mr. Jim Harris, Capital Projects Manager, are currently working with City of Highland and San Manuel staff to allow for bidding the EDA 3rd and 5th Street project. Mr. Burrows also highlighted that they are also currently working on the submittal of an EDA grant for Sterling Avenue. Lastly, Mr. Burrows provided a brief report on CARES Act funding.
- 2d. Mr. Burrows informed the Board that the Mt. View project remains under construction.

H. <u>BOARD CONSENT ITEMS</u>

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

- 3. Receive Register of Demands – April 8, 2020
- 4. Receive Register of Demands – May 13, 2020
- 5. Receive and file Cash Report for February 29, 2020 for the Inland Valley Development Agency (IVDA)
- 6. Receive and file Cash Report for March 31, 2020 for the Inland Valley Development Agency (IVDA)
- 7. Approve Meeting Minutes: March 11, 2020

ACTION: Approve Agenda Item Nos. 3-7 of the Consent Calendar.

RESULT:	ADOPTED (UNANIMOUSLY)
MOTION/SECOND:	Hagman / Dupper
AYES:	Dupper, Gonzales, Hagman, Navarro, Richard, Rigsby, Sanchez, Suchil, and Valdivia.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

I. BOARD ACTION ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

8. Approve Amendment No. 1 to Master Storm Drain Reimbursement Agreement with Real Estate Development Associates, LLC (REDA)

Mr. Michael Burrows, Executive Director, referenced a PowerPoint Presentation entitled, "Inland Valley Development Agency Real Estate Development Associates (REDA)" (as contained on pages 044-048 in the Agenda Packet) and provided a brief report on Agenda Item No. 8. Mr. Burrows informed the Board that Staff is requesting an amendment be made to the June 2019 agreement.

ACTION: Approve Amendment No. 1 to the Master Storm Drain Reimbursement Agreement with Real Estate Development Associates, LLC (REDA); and authorize the Executive Director to execute all related documents.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Suchil / Valdivia
AYES: Dupper, Gonzales, Hagman, Navarro, Richard, Rigsby, Sanchez, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

9. Consider and discuss a temporary deferment request from the San Bernardino International Airport Authority (SBIAA) for certain interim debt service obligations under COVID-19 protections

Mr. Michael Burrows, Executive Director, reported that Item No. 9 was taken to the San Bernardino International Airport Authority (SBIAA) Commission on the April 22, 2020. He then introduced Mr. Mark Cousineau, Director of Finance, who provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a temporary deferment request from the San Bernardino International Airport Authority (SBIAA) for certain interim debt service obligations under COVID-19 protections.

10. Consider and discuss a report on Economic Development Initiatives

Mr. Michael Burrows, Executive Director, referenced a PowerPoint Presentation entitled "Inland Valley Development Agency – Economic Development Update," (as contained on pages 058-069 in the Agenda Packet).

Mr. Burrows reported that an MOU was executed in April, 2020 with Caltech and the County of San Bernardino. He further thanked Supervisor Curt Hagman for his support.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a Report on Economic Development Initiatives and the status of the Airport Gateway Specific Plan.

11. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2020

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June 30, 2020 – IVDA Action Plan," (as contained on pages 072-075 in the Agenda Packet) and provided a brief report on Agenda Item No. 11.

Mr. Burrows informed the Board that the IVDA Staff is preparing to present a draft budget for adoption at the June, 2020 meeting.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2020.

J. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

K. OPEN SESSION PUBLIC COMMENT

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

L. BOARD MEMBER COMMENT

There were no board member comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Co-Chair Josie Gonzales declared the meeting adjourned at 4:04 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on Wednesday, June 10, 2020.



Jennifer Farris
Clerk of the Board