

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JUNE 10, 2020

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Absent
Mayor Isaac T. Suchil	Present (via Zoom)
Mayor Pro Tempore Jack R. Woods (alt)	Present

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom)
Councilmember Rhodes Rigsby	Present
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Josie Gonzales, Co-Chair	Present (via Zoom)
Supervisor Curt Hagman	Present (via Zoom)
Supervisor Robert Lovingood (alt)	Absent

City of San Bernardino

Mayor John Valdivia	Present (via Zoom)
Mayor Pro Tempore Bessine Richard	Present (via Zoom)
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Sandra Ibarra (alt)	Absent

Staff Members and Others Present

Michael Burrows, Executive Director	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation, SBIAA	Jennifer Rodriguez, Deputy Clerk of the Board
Mark Cousineau, Director of Finance	Jennifer Farris, Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 3:09 p.m. on Wednesday, June 10, 2020 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair Josie Gonzales recessed to closed session at 3:12 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Case No. 34-2017-80002615.*
- c. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairperson Josie Gonzales

Position Title: Executive Director

Co-Chair Josie Gonzales left the meeting after discussion on Closed Session.

D. REPORT ON CLOSED SESSION

Co-Chair Isaac Suchil reconvened the meeting at approximately 3:33 p.m. Co-Chair Isaac Suchil asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin, stated that there were no reportable items.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair Isaac Suchil stated Board members should note the item(s) listed which might require member abstentions.
There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Executive Director, presented the following informational items.

2. Informational Items [**PRESENTER:** Michael Burrows]
 - a. Executive Director's Report [**PAGE#:** 020]
 - b. Report on annual audit [**PAGE#:** 021]
 - c. Mt. View Update [**PAGE#:** 036]
- 2a. Mr. Burrows, referenced the new UAS Center at SBD website; available at <https://aliidesign-dev.com/uas-sbd/> and provided a brief report to Board Members. Mr. Burrows informed the Board that a license agreement has been executed with the San Bernardino County Fire District which will have an annual permit to operate. Flight test and training have commenced as of today.
- 2b. Mr. Mark Cousineau, Director of Finance, gave a brief report on the annual audit. Mr. Cousineau added that the IVDA does not anticipate a Single Audit for the Fiscal Year ending June 30, 2020.
- 2c. Mr. Burrows provided a brief report on Agenda Item No 2c.

H. BOARD CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

3. Receive Register of Demands – June 10, 2020
4. Receive and file Cash Report for April 30, 2020 for the Inland Valley Development Agency (IVDA)
5. Approve Amendment No. 8 to the professional services agreement with WSP USA, Inc. for the Mountain View Widening Project Phase II in the amount of \$54,420.00
6. Approve Amendment No. 1 to the professional materials testing services agreement with Hilltop Geotechnical, Inc. for an amount not to exceed \$16,000.00 related to the Mountain View Avenue Widening Project
7. Ratify the award of a professional service agreement with So Cal Industries in an amount not to exceed \$98,657.76 to provide rental security fencing for a truck parking lot owned by the Inland Valley Development Agency (IVDA)
8. Consider and approve a 3 year service agreement with AT&T Business for internet services
9. Approve Meeting Minutes: May 13, 2020

ACTION: Approve Agenda Item Nos. 3-9 of the Consent Calendar.

RESULT:	ADOPTED
MOTION/SECOND:	Valdivia / Woods
AYES:	Hagman, Richard, Rigsby, Sanchez, Suchil, Valdivia, and Woods.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Gonzales & Dupper

I. BOARD ACTION ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

10. Consider and discuss a report on Alliance California

Mr. Michael Burrows, Executive Director, introduced Mr. Scott Morse, Vice President of Hillwood Enterprises, Inc. Mr. Morse referenced a PowerPoint presentation entitled "Building Excellence" and provided a brief report.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and discuss a report on Alliance California

11. Consider and discuss a report on Annual Business Plan progress

Mr. Michael Burrows, Executive Director, introduced Ms. Jennifer Rodriguez, Deputy Clerk of the Board, who presented an ESRI ArcGIS Story Map of the Agency's 2019 Strategic Plan Update; available at <https://arcg.is/1PqD1H>.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and discuss a report on the Annual Business Plan progress

12. Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency Budget for Fiscal Year 2020-2021

Mr. Mark Cousineau, Director of Finance, referenced a presentation entitled, "FY 2020/2021 Proposed Annual Budget IVDA Successor Agency ("SA")", (also included on pages 085-088 of the Agenda Packet). Mr. Cousineau next referenced the Successor Agency Proposed Budget Fiscal Year 2020-21.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency budget for Fiscal Year 2020-2021.

RESULT:	ADOPTED
MOTION/SECOND:	Woods / Hagman
AYES:	Hagman, Richard, Rigsby, Sanchez, Suchil, Valdivia, and Woods.
NAYS:	None.
ABSTENTIONS:	Dupper.
ABSENT:	Gonzales.

13. Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority Budget for Fiscal Year 2020-2021

Mr. Mark Cousineau, Director of Finance, referenced a presentation entitled, "FY 2020/2021 Proposed Annual Budget IVDA Joint Powers Authority", (also included on pages 093-097) and provided an overview. Mr. Cousineau next provided an overview of the proposed budget.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority budget for Fiscal Year 2020-2021

RESULT:	ADOPTED
MOTION/SECOND:	Valdivia / Rigsby
AYES:	Hagman, Richard, Rigsby, Sanchez, Suchil, Valdivia, and Woods.
NAYS:	None.
ABSTENTIONS:	Dupper.
ABSENT:	Gonzales.

14. Approve Certain Professional Services Contracts for Fiscal Year 2020-2021

Mr. Michael Burrows, Executive Director, provided a brief report on Agenda Item No. 14.

ACTION: Approve Certain Professional Services Contracts with various firms for Fiscal Year 2020-2021; and authorize the Executive Director to execute all related documents.

RESULT: **ADOPTED**
MOTION/SECOND: Valdivia / Woods
AYES: Dupper, Hagman, Richard, Rigsby, Sanchez, Suchil, Valdivia, and Woods.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Gonzales.

15. Approve a second restated and amended loan agreement by and between the Inland Valley Development Agency (IVDA) and San Bernardino International Airport Authority (SBIAA)

Mr. Mark Cousineau, Director of Finance, gave a brief report on Agenda Item No. 15.

ACTION: Approve the Agreement by and between the Inland Valley Development Agency (IVDA) and San Bernardino International Airport Authority (SBIAA); and authorize the Executive Director to execute all related documents.

RESULT: **ADOPTED**
MOTION/SECOND: Richard / Hagman
AYES: Dupper, Hagman, Richard, Rigsby, Sanchez, Suchil, Valdivia, and Woods.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Gonzales.

Mayor John Valdivia left the meeting at this point.

16. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2020

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June 30, 2020 – IVDA Action Plan," (as contained on pages 147-150 in the Agenda Packet) and provided a brief report on Agenda Item No. 16.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2020.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.

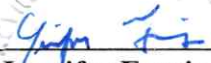
L. **BOARD MEMBER COMMENT**

There were no board member comments.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair Isaac Suchil declared the meeting adjourned at 4:21 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on Wednesday, July 8, 2020.



Jennifer Farris
Clerk of the Board