

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JANUARY 13, 2021

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present
Vacant	

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom at 3:09pm)
Councilmember Rhodes Rigsby	Present
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Curt Hagman	Present (via Zoom at 3:14pm)
Vacant	
Vacant	

City of San Bernardino

Mayor John Valdivia, Co-Chair	Present
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Ben Reynoso	Present (via Zoom)
Councilmember Fred Shorett (alt)	Present (via Zoom)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation, SBIAA	Catherine Pritchett, Director of Administration
Mark Cousineau, Director of Finance	Jennifer Farris, Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:00 p.m. on Wednesday, January 13, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Chief Executive Officer, Michael Burrows in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

There were no closed session items.

D. REPORT ON CLOSED SESSION

There no closed session items to report.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

Co-Chair John Valdivia noted a conflict on Agenda Item No. 10.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Calendar Year 2020 Highlights
 - c. Incoming Board Members
 - d. Cal/OSHA COVID-19 Prevention Program
- 2b. Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "2020 Calendar Year Highlights" (as contained in pages 016 – 021 in the Agenda Packet) and provided a report.

Councilmember Ben Reynoso inquired on the status of the Environmental Impact Report (EIR) conducted for the Airport Gateway Specific Plan. Mr. Burrows provided an update on that analysis.
- 2c. Mr. Burrows welcomed City of San Bernardino Councilmembers Ben Reynoso and Fred Shorett to the IVDA Board.
- 2d. Ms. Catherine Pritchett, Director of Administration, provided a brief report on the Cal/OSHA COVID-19 Prevention Program.

H. BOARD CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

3. Receive Register of Demands – January 13, 2021
4. Receive and file Cash Report for November 30, 2020 for the Inland Valley Development Agency (IVDA)
5. Proposed Board Director Fees to ensure fees are commensurate and aligned with other local agencies

Councilmember Theodore Sanchez requested clarification on Agenda Item No. 5 and whether fees applied to alternate members. Mr. Michael Burrows, Chief Executive Officer, confirmed that alternate members were entitled to compensation when in attendance at a meeting.

6. Report on Finance & Budget Committee
7. Approve Meeting Minutes: December 9, 2020

ACTION: Approve Agenda Item Nos. 3-7 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**

MOTION/SECOND: Navarro / Dupper

AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.

NAYS: None.

ABSTENTIONS: None.

ABSENT: None.

I. <u>BOARD ACTION ITEMS</u>

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

8. Adopt Resolution of the Inland Valley Development Agency in recognition of the services of the City of San Bernardino representative

On behalf of the IVDA Board, Co-Chair John Valdivia, proudly presented a resolution in recognition of services to the City of San Bernardino for Councilmember Sandra Ibarra.

A vote was not required for this item, but members of the Board cast their votes.

ACTION: Adopt Resolution of the Inland Valley Development Agency (IVDA) in recognition of the service of the City of San Bernardino representative: Councilmember Sandra Ibarra.

RESULT: **ADOPTED (UNANIMOUSLY)**

MOTION/SECOND: Navarro / Suchil

AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.

NAYS: None.

ABSTENTIONS: None.

ABSENT: None.

9. Consider and adopt proposed budget adjustments for Fiscal Year 2020-2021

Mr. Mark Cousineau, Director of Finance, provided a brief report on budget adjustments referencing the "Proposed Budget Adjustments Table" found on page 046 of the Agenda Packet.

ACTION: Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal year 2020-2021.

RESULT: **ADOPTED (UNANIMOUSLY)**

MOTION/SECOND: Suchil / Sanchez

AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.

NAYS: None.

ABSTENTIONS: None.

ABSENT: None.

**Regular Meeting Board Actions
January 13, 2021**

IVDA

Let the record reflect that Co-Chair John Valdivia was not present during the discussion of Agenda Item No. 10. Co-Chair Isaac Suchil ran the meeting from this point.

10. Approve Amendment No. 2 to Reimbursement Agreement between Inland Valley Development Agency and CH Realty VIII/I San Bernardino Waterman, L.P. (“Owner”)

Mr. Mark Cousineau, Director of Finance, provided a brief report on Agenda Item No. 10.

ACTION: Approve Amendment No. 2 to Reimbursable Agreement with Owner and allow Chief Executive Officer to sign all necessary documents.

RESULT: **ADOPTED**
MOTION/SECOND: Navarro / Reynoso
AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, and Suchil.
NAYS: None.
ABSTENTIONS: Valdivia.
ABSENT: None.

Co-Chair Valdivia returned to the meeting following the discussion of Agenda Item No. 10 and chaired the meeting from this point.

11. Approve Amendment No. 2 to the Professional Materials Testing Services Agreement with Hilltop Geotechnical, Inc. for an amount not to exceed \$56,311.00 related to the Mountain View Avenue Widening Project

Mr. Jim Harris, Capital Projects Manager, provided a brief report on Agenda Item No. 11.

ACTION: Approve Amendment No. 2 to the Professional Materials Testing Services Agreement with Hilltop Geotechnical, Inc. for an amount not to exceed \$56,311.00 related to the Mountain View Avenue Widening Project; and authorize the Chief Executive Officer to execute all documents.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Sanchez / Rigsby
AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

12. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2021

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled "June 30, 2021 –IVDA Action Plan" (as contained on pages 064-066 in the Agenda Packet) and provided a brief report on Agenda Item No. 12.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2021.

J. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

K. OPEN SESSION PUBLIC COMMENT

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.


L. BOARD MEMBER COMMENT

Co-Chair Isaac Suchil, Mayor Frank Navarro, and Councilmember Theodore Sanchez welcomed new members Councilmember Ben Reynoso and Councilmember Fred Shorett to the IVDA Board.

M. ADJOURNMENT

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 3:27 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on February 10, 2021.



**Jennifer Farris
Clerk of the Board**