

**INLAND VALLEY DEVELOPMENT AGENCY
REGULAR MEETING BOARD ACTIONS
WEDNESDAY, MARCH 10, 2021**

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present (via Zoom)
Councilmember Kenneth Koperski	Absent

City of Loma Linda

Mayor Phillip Dupper	Present
Councilmember Rhodes Rigsby	Present
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Dawn Rowe	Present (via Zoom)
Supervisor Curt Hagman	Present (via Zoom)
Supervisor Joe Baca, Jr. (alt)	Absent

City of San Bernardino

Mayor John Valdivia, Co-Chair	Present (via Zoom)
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Ben Reynoso	Present (via Zoom)
Councilmember Fred Shorett (alt)	Present (via Zoom)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Jennifer Farris, Clerk of the Board
Jim Harris, Capital Projects Manager	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:02 p.m. on Wednesday, March 10, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Phill Dupper in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair John Valdivia recessed to closed session at 3:03 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel – Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4) – one case.

D. REPORT ON CLOSED SESSION

Co-Chair John Valdivia reconvened the meeting at approximately 3:18 p.m. Co-Chair Valdivia asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin reported that there were no items to report.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

Co-Chair John Valdivia noted a conflict on Agenda Item No. 9.

G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Specific Plan
- 2a. Mr. Michael Burrows, Chief Executive Officer, announced the retirement of Mr. Jim Harris, Capital Projects Manager, and presented him with a taxiway light memento on behalf of Staff in recognition of his years of service to the Inland Valley Development Agency (IVDA). Co-Chair Valdivia thanked Mr. Harris.

Mr. Harris offered remarks of gratitude and thanks for the opportunity to work at the IVDA.
- 2b. Mr. Burrows gave a brief update on the status of the Specific Plan draft.

H. **BOARD CONSENT ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

Councilmember Ben Reynoso pulled Agenda Item No. 6 for discussion.

3. Receive Register of Demands – March 10, 2021
4. Receive and file Cash Report for January 31, 2021 for the Inland Valley Development Agency (IVDA)
5. Approve Change Order 1; closeout the construction contract with Leonida Builders, Inc. for the Building 48 Security Office Construction Project; authorize the release of retained funds; and authorize Staff to prepare closeout documentation
7. Consider and adopt Resolution No. 2021-01 of the Inland Valley Development Agency (IVDA) amending its Records Retention Schedule and Authorizing Destruction of Certain Agency Records
8. Approve Meeting Minutes: February 10, 2021

ACTION: Approve Agenda Item Nos. 3-5 and 7-8 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Navarro / Suchil
AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

6. Authorize staff to advertise a Notice Inviting Bids for the Street Improvement Plans for the 3rd Street between Sterling Avenue and Leonard Way

ACTION: Approve Agenda Item No. 6 of the Consent Calendar.

RESULT: **ADOPTED**
MOTION/SECOND: Suchil / Navarro
AYES: Dupper, Hagman, Navarro, Rigsby, Rowe, Suchil, and Valdivia.
NAYS: Reynoso and Sanchez.
ABSTENTIONS: None.
ABSENT: None.

I. **BOARD ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

Let the record reflect that Co-Chair John Valdivia left the meeting and Co-Chair Isaac Suchil chaired the meeting from this point forward. Alternate Member Fred Shorett joined the meeting as a voting member in the place of Co-Chair Valdivia.

7. Approve the form of a lease agreement with AeroPro, LLC for the former Norton Air Force Base Water Tower

Mr. Michael Burrows, Chief Executive Officer, referenced an overhead entitled "Water Tower at Harry Sheppard Blvd." (as contained on page 088 in the Agenda Packet) and provided a brief report on Agenda Item No. 9.

ACTION: Approve the form of a lease agreement with AeroPro, LLC for the former Norton Air Force Base Water Tower, subject to technical and conforming changes as approved by counsel; and authorize the Chief Executive Officer to sign all related documents.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Reynoso / Sanchez
AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Shorett, and Suchil.
NAYS: None.
ABSTENTIONS: None.
ABSENT: Valdivia.

- 8. Consider and discuss a report on the Mt. View Avenue Bridge and Roadway Improvements Project

Mr. Jim Harris, Capital Projects Manager, referenced a drone video entitled "MountainView_1" and provided a brief report on Agenda Item No. 10.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on status of the Mt. View Avenue Bridge and Roadway Improvements project.

- 9. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2021

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2021 –IVDA Action Plan" (as contained on pages 111-113 in the Agenda Packet) and provided a brief report on Agenda Item No. 11.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2021.

J. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

K. OPEN SESSION PUBLIC COMMENT

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.

L. BOARD MEMBER COMMENT

Co-Chair Suchil inquired if the warranty for guaranteed work on capital projects is one year and Mr. Jim Harris, Capital Projects Manager, concurred that it was.

M. ADJOURNMENT

There being no further business before the Board at this session, Co-Chair Isaac Suchil declared the meeting adjourned at 4:00 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on April 14, 2021.



Jennifer Farris
Clerk of the Board