

INLAND VALLEY DEVELOPMENT AGENCY

SPECIAL MEETING BOARD ACTIONS

WEDNESDAY, MAY 12, 2021

2:30 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present
Councilmember Kenneth Koperski	Absent

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom)
Councilmember Rhodes Rigsby	Present (joined via Zoom at 2:41PM)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Dawn Rowe	Present (via Zoom)
Supervisor Curt Hagman	Present (joined via Zoom at 2:31PM)
Supervisor Joe Baca, Jr. (alt)	Absent

City of San Bernardino

Mayor John Valdivia, Co-Chair	Present
Councilmember Theodore Sanchez	Present (joined via Zoom at 2:31PM)
Councilmember Ben Reynoso	Present (joined via Zoom at 2:31PM)
Councilmember Fred Shorett (alt)	Present (via Zoom)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Myriam Beltran, Manager of Planning and Programs	Jennifer Farris, Clerk of the Board

The Special Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 2:30 p.m. on Wednesday, May 12, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Rhodes Rigsby in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair John Valdivia recessed to closed session at 2:31 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairpersons John Valdivia and Isaac Suchil
Position Title: Chief Executive Officer

D. REPORT ON CLOSED SESSION

Co-Chair John Valdivia reconvened the meeting at approximately 3:12 p.m. Co-Chair Valdivia asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin reported that there were no items to report.

E. ITEMS TO BE ADDED OR DELETED

Mr. Michael Burrows, Chief Executive Officer, requested the Inland Valley Development Agency (IVDA) Board take action to delete Agenda Item No. 9 from the Agenda. Please refer to Section I. below.

ACTION: Delete Item No. 9 from the Inland Valley Development Agency (SBIAA) May 12, 2021 special meeting.

9. Approve Debt Management Policy for the Inland Valley Development Agency (IVDA)

It was the consensus of the Board to delete Agenda Item No. 9 and no discussion took place on the item.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Grant Program and Initiatives
- 2a. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, provided a report on post-COVID 19 protocols for in-person meetings. Co-Chair John Valdivia requested that staff provide a memo clarifying legal counsel's advice.
- 2b. Ms. Myriam Beltran, Manager of Planning and Programs, provided a brief update on Agenda Item No. 2b.

Co-Chairs John Valdivia and Isaac Suchil thanked Ms. Beltran for her hard work.

H. BOARD CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

3. Receive Register of Demands – May 12, 2021
4. Receive and file Cash Report for March 31, 2021 for the Inland Valley Development Agency (IVDA)
5. Consider and adopt proposed budget adjustments for fiscal year 2020-2021
6. Approve Chase Bank as the Inland Valley Development Agency's (IVDA) government banking services provider
7. Adopt Resolution No. 2021-02 of the Inland Valley Development Agency (IVDA) updating check signers for the Inland Valley Development Agency (IVDA) checks, ACH payments, and wire transfers
8. Approve Meeting Minutes: April 14, 2021

ACTION: Approve Agenda Item Nos. 3-8 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**

MOTION/SECOND: Dupper / Navarro

AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Suchil, and Valdivia.

NAYS: None.

ABSTENTIONS: None.

ABSENT: None.

I. BOARD ACTION ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

9. Approve Debt Management Policy for the Inland Valley Development Agency (IVDA)

This item was deleted. Please see Section E above.

10. Consider and discuss an update on Economic Development Initiatives

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Inland Valley Development Agency – Economic Development Update" (as contained on pages 067-075 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss an Update on Economic Development Initiatives.

11. Approve the form of Resolution No. 2021-03 authorizing the formation of a Community Revitalization Infrastructure Authority (CRIA)

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 11. Mr. Burrows then introduced Ms. Lynn Kelly-Lehner, Director at RSG, Inc., who was in attendance via Zoom. Ms. Kelly-Lehner provided a report on the feasibility study on the creation of a Community Revitalization & Investment Authority (CRIA).

Councilmember Theodore Sanchez referenced page 27 of the feasibility study (as contained on page 115 in the Agenda Packet) and asked for clarification regarding why the City of San Bernardino is not listed and if they would be able to participate. Mr. Burrows clarified that the City of San Bernardino would be able to participate in the activities of the CRIA however, the City is not listed on the specified page because property tax within the City's jurisdiction is currently being paid to the County of San Bernardino based on a prior City of San Bernardino approved annexation of fire services, protecting funds from inclusion in a CRIA.

Co-Chair Isaac Suchil inquired as to whether approval of the Resolution could be delayed to a later time for further discussion. Mr. Lewin and Mr. Burrows concurred that this could be deferred. Co-Chair Valdivia entertained a motion to continue Agenda Item No. 11 and revisit the Resolution in 60 days.

ACTION: Defer Agenda Item No. 11 approving the form of Resolution No. 2021- 03 authorizing the formation of a Community Revitalization Investment Authority (CRIA) and revisit the item in 60 days.

RESULT:	ADOPTED (UNANIMOUSLY)
MOTION/SECOND:	Sanchez / Suchil
AYES:	Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Suchil, and Valdivia.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

12. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2021

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2021 –IVDA Action Plan" (as contained on pages 145-147 in the Agenda Packet) and provided a brief report on Agenda Item No. 12.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2021.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.


L. **BOARD MEMBER COMMENT**

There were no Board member comments.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 4:02 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on June 9, 2021.



Jennifer Farris
Clerk of the Board