

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JUNE 9, 2021

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present
Councilmember Kenneth Koperski	Absent

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom)
Councilmember Rhodes Rigsby	Present (via Zoom)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Dawn Rowe	Present (via Zoom)
Supervisor Curt Hagman	Present (joined via Zoom at 3:05PM)
Supervisor Joe Baca, Jr. (alt)	Absent

City of San Bernardino

Mayor John Valdivia, Co-Chair	Present
Councilmember Theodore Sanchez	Present (joined via Zoom at 3:03PM)
Councilmember Ben Reynoso	Absent
Councilmember Fred Shorett (alt)	Present (via Zoom)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board
Jennifer Rodriguez, Deputy Clerk of the Board	Thy Merritt, Staff Analyst

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:00 p.m. on Wednesday, June 9, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Mr. Michael Burrows, Chief Executive Officer, in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

Co-Chair John Valdivia recessed to closed session at 3:01 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairpersons John Valdivia and Isaac Suchil
Position Title: Chief Executive Officer

D. REPORT ON CLOSED SESSION

Co-Chair John Valdivia reconvened the meeting at approximately 3:17 p.m. Co-Chair Valdivia asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin reported that there were no items to report.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Board Meeting protocol
- 2a. Ms. Catherine Pritchett introduced new Purchasing Agent Ms. Shautil Martinez.
- 2b. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, provided a brief report on post-COVID Board Meeting protocols.

H. BOARD CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

3. Receive Register of Demands – June 9, 2021
4. Receive and file Cash Report for April 30, 2021 for the Inland Valley Development Agency (IVDA)
5. Approve a construction contract with AEC Moreno Corporation for the Building 48 Secured Parking Expansion Project for an amount not to exceed \$93,000.00
6. Approve the rescission the form of Amended and Restated Joint Exercise of Powers Agreement by and between the San Bernardino County Fire Protection District and the Inland Valley Development Agency for the San Bernardino Regional Emergency Training Center
7. Approve Meeting Minutes: May 12, 2021 (Special)

ACTION: Approve Agenda Item Nos. 3-7 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Suchil / Navarro
AYES: Dupper, Hagman, Navarro, Rowe, Sanchez, Shorett, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: Rigsby
ABSENT: None.

I. **BOARD ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

8. Consider and discuss a report on annual business plan progress

Mr. Michael Burrows, Chief Executive Officer, introduced Ms. Thy Merritt, Staff Analyst, and Ms. Jennifer Rodriguez, Deputy Clerk of the Board, who presented an ESRI ArcGIS Story Map of the Agency's 2020 Strategic Plan Update; available at <https://arcg.is/1SeHK92>.

Further, Mr. Burrows updated Board members on the status of procuring additional wage information from employers per Councilmember Ben Reynoso's request. Mr. Burrows then reported that Placeworks had finalized a final draft of the Airport Gateway Specific Plan that would be available at www.ivdajpa.org.

Co-Chair Isaac Suchil recommended adding Research and Development (R&D) to the UAS Center. Mr. Burrows concurred.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on the Annual Business Plan progress.

9. Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency Budget for Fiscal Year 2021-2022

Mr. Mark Cousineau, Director of Finance, referenced a presentation entitled "FY 2021/2022 Proposed Annual Budget – IVDA Successor Agency ("SA")" (as contained on pages 041-044 in the Agenda Packet). Mr. Cousineau next referenced the Successor Agency Proposed Budget Fiscal Year 2021-22.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Successor Agency budget for Fiscal Year 2021-2022.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Hagman / Suchil
AYES: Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

10. Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority Budget for Fiscal Year 2021-2022

Mr. Mark Cousineau, Director of Finance, referenced a presentation entitled "FY 2021/2022 Proposed Annual Budget – IVDA Joint Powers Authority" (as contained on pages 049-053 in the Agenda Packet) and provided a brief report. Mr. Cousineau next provided an overview of the proposed budget.

ACTION: Consider and adopt the Inland Valley Development Agency (IVDA) Joint Powers Authority budget for Fiscal Year 2021-2022.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Suchil / Rowe
AYES: Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

11. Approve certain professional services contracts for Fiscal Year 2021-2022

Mr. Mark Cousineau, Director of Finance, provided a brief report on Agenda Item No. 11.

ACTION: Approve certain Professional Services Contracts with various firms for Fiscal Year 2021-2022; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Hagman / Navarro
AYES: Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

12. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2021

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2021 –IVDA Action Plan" (as contained on pages 077-079 in the Agenda Packet) and provided a brief report on Agenda Item No. 12.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2021.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.

L. **BOARD MEMBER COMMENT**


Co-Chair John Valdivia invited the public to the virtual San Bernardino State of the City, Tuesday, June 15, 2021, at 6PM.

Co-Chair Isaac Suchil commented on having Staff involved in presentations and thanked Staff for their hard work.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 4:19 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on July 14, 2021.



Jennifer Farris
Clerk of the Board