

# INLAND VALLEY DEVELOPMENT AGENCY

## REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JULY 14, 2021

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Board Members

#### City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present
Councilmember Kenneth Koperski	Absent

#### City of Loma Linda

Mayor Phillip Dupper	Present
Councilmember Rhodes Rigsby	Present (via Zoom)
Councilmember John Lenart (alt)	Absent

#### County of San Bernardino

Supervisor Dawn Rowe	Absent
Supervisor Curt Hagman	Present (via Zoom)
Supervisor Joe Baca, Jr. (alt)	Present (via Zoom)

#### City of San Bernardino

Mayor John Valdivia, Co-Chair	Present
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Ben Reynoso	Present (via Zoom)
Councilmember Fred Shorett (alt)	Present (via Zoom)

#### Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation	Jennifer Farris, Clerk of the Board
Jeff Barrow, Director of Development	Myriam Beltran, Manager of Planning & Programs
Alka Chudasama, Deputy Director of Finance	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:02 p.m. on Wednesday, July 14, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

**A. CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Phill Dupper in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person at the meeting.

**B. CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

**C. CLOSED SESSION**

Co-Chair John Valdivia recessed to closed session at 3:03 p.m. Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairpersons John Valdivia and Isaac Suchil  
Position Title: Chief Executive Officer

**D. REPORT ON CLOSED SESSION**

Co-Chair John Valdivia reconvened the meeting at approximately 3:21 p.m. Co-Chair Valdivia asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any closed session reportable items. Mr. Lewin reported that there were no items to report.

**E. ITEMS TO BE ADDED OR DELETED**

Mr. Michael Burrows, Chief Executive Officer, requested the Inland Valley Development Agency (IVDA) Board take action to delete Agenda Item No. 7 from the Agenda. Please refer to Section H below.

**ACTION:** Delete Agenda Item No. 7 from the Inland Valley Development Agency (IVDA) July 14, 2021 regular meeting.

7. Approve a professional services contract with Image Builders & Developers, Inc. for Fiscal Year 2021-22 in an amount not to exceed \$105,000

It was the consensus of the Board to delete Agenda Item No. 7 and no discussion took place on the item.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.  
  
Supervisor Joe Baca, Jr. noted his abstention on Agenda Item No. 8, as he was not present for the meeting on June 9, 2021.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
  - a. Chief Executive Officer Report
  - b. Report on the UAS Center at SBD
- 2b. Mr. Burrows referenced an ESRI YouTube video entitled "Extending 3D GIS with Reality Capture" and gave a brief report on the UAS Center at SBD International Airport.

**H. BOARD CONSENT ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

Co-Chair Isaac Suchil inquired on the ratification of Agenda Item No. 5. Mr. Michael Burrows, Chief Executive Officer, clarified the ratification.

3. Receive Register of Demands – July 14, 2021
4. Receive and file Cash Report for May 31, 2021 for the Inland Valley Development Agency (IVDA)
5. Ratify the purchase of two (2) Ford Escape Plug-In Hybrid vehicles in the not-to-exceed amount of \$65,000
6. Approve Amendment No. 2 to the professional services agreement with Advanced Civil Technologies in an amount not to exceed \$60,000.00 for construction support services for the Mountain View Avenue Street Widening Project
7. Approve a professional services contract with Image Builders & Developers, Inc. for Fiscal Year 2021-22 in an amount not to exceed \$105,000

Item No. 7 was deleted and not considered. Please see Section E above.

8. Approve Meeting Minutes: June 9, 2021

**ACTION:** Approve Agenda Item Nos. 3-6 of the Consent Calendar.

**RESULT:** **ADOPTED (UNANIMOUSLY)**  
**MOTION/SECOND:** Dupper / Sanchez  
**AYES:** Baca, Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

**ACTION:** Approve Agenda Item No. 8 of the Consent Calendar.

**RESULT:** **ADOPTED**  
**MOTION/SECOND:** Dupper / Sanchez  
**AYES:** Dupper, Hagman, Navarro, Reynoso, Rigsby, Sanchez, Suchil, and Valdivia.  
**NAYS:** None.  
**ABSTENTIONS:** Baca.  
**ABSENT:** None.

I. **BOARD ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

9. Consider and discuss a report on IVDA Capital Projects

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Inland Valley Development Agency – Capital Projects Update" (as contained on pages 058 – 063 in the Agenda Packet) and provided a brief report on Agenda Item No. 9.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Consider and discuss a report on IVDA Capital Projects.

10. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2021

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "December 31, 2021 –IVDA Focal Areas" (as contained on pages 066-068 in the Agenda Packet) and provided a brief report on Agenda Item No. 10.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Review the Action Plan for the Inland Valley Development Agency through December 31, 2021.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received.

Additionally, there were no public comments submitted in person on closed session or open session items at this meeting.

L. **BOARD MEMBER COMMENT**

There were no Board member comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 3:43 p.m.

**Approved at a Regular Meeting of the Inland Valley Development Agency Board on August 11, 2021.**



---

Jennifer Farris  
Clerk of the Board

