

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, SEPTEMBER 8, 2021

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present (via Zoom)
Mayor Isaac T. Suchil, Co-Chair	Present
Councilmember Kenneth Koperski	Absent

City of Loma Linda

Mayor Phillip Dupper	Present (via Zoom)
Councilmember Rhodes Rigsby	Present (via Zoom)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Dawn Rowe	Present
Supervisor Curt Hagman	Present (via Zoom)
Supervisor Joe Baca, Jr. (alt)	Absent

City of San Bernardino

Mayor John Valdivia, Co-Chair	Present
Councilmember Theodore Sanchez	Present (via Zoom)
Councilmember Ben Reynoso	Present (via Zoom)
Councilmember Fred Shorett (alt)	Present (via Zoom, non-voting)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation	Catherine Pritchett, Director of Administration
Mark Cousineau, Director of Finance	Myriam Beltran, Manager of Planning and Programs
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:00 p.m. on Wednesday, September 8, 2021 via web/teleconference utilizing the Zoom Meeting platform, pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 which allows elected officials to attend public meetings via teleconference. Staff Members and presenters attended in person in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California while enforcing social distancing protocols.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Supervisor Curt Hagman in the Pledge of Allegiance.

Prior to recessing to closed session, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting and that none were received via email.

There was one public comment submitted in person at the meeting for Agenda Item No. 9.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

There were no closed session items.

D. REPORT ON CLOSED SESSION

There were no closed session items to report.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on the Inland Valley Development Agency Comprehensive Economic Development Strategy (CEDS)
 - c. Report on Inland Valley Development Agency (IVDA) Logo Update Concept
 - d. Report on Mountain View Ribbon Cutting Ceremony
- 2b. Ms. Myriam Beltran, Manager of Planning and Programs, provided a brief report and noted that the IVDA is on track to submit the annual update for approval at the end of the month.
- 2c. Ms. Amber Casarez, Marketing Manager, referenced overheads (found on pages 024-025 in the Agenda Packet) and provided a brief report on Agenda Item No. 2c.
- 2d. Mr. Burrows provided a brief report and noted the Ribbon Cutting Ceremony will take place Monday, September 13, 2021.

H. BOARD CONSENT ITEMS

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

3. Receive Register of Demands – September 8, 2021
4. Receive and file Cash Report for July 31, 2021 for the Inland Valley Development Agency (IVDA)
5. Ratify emergency sewer repairs by Boudreau Pipeline Corporation for \$45,680.80 and approve related budget adjustments for FY 2020-21
6. Approve a brokerage fee payment to CBRE for the Building 477 lease renewal
7. Approve Meeting Minutes: August 11, 2021

ACTION: Approve Agenda Item Nos. 3-7 of the Consent Calendar.

RESULT: **ADOPTED (UNANIMOUSLY)**
MOTION/SECOND: Hagman / Suchil
AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Suchil, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

I. **BOARD ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Board Member's name and vote stated by voice in compliance with teleconference protocols.

8. Approve Change Order No. 4 with Griffith Company for additional construction work for the Mountain View Avenue Widening and Reconstruction Project Phase II in an additional amount of \$737,046.93

Mr. Jeff Barrow, Director of Development, referenced a map entitled "Mountain View Phase II, III, and IV" (as contained on page 049 in the Agenda Packet) and provided a brief report.

ACTION: Authorization to approve Change Order No. 4 in the amount of \$737,046.93, subject to verification of actual cost, and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED (UNANIMOUSLY)**

MOTION/SECOND: Navarro / Dupper

AYES: Dupper, Hagman, Navarro, Reynoso, Rigsby, Rowe, Sanchez, Suchil, and Valdivia.

NAYS: None.

ABSTENTIONS: None.

ABSENT: None.

Ms. Jessica Alexander, Pastor for Grace Chapel, was acknowledged and provided comments. Ms. Alexander expressed her concerns in regards to the Airport Gateway Specific Plan and inquired to be a part of any future workshops.

9. Consider and discuss a report on status of the Airport Gateway Specific Plan

Ms. Myriam Beltran, Manager of Planning and Programs, provided a brief report and noted the Working Draft Plan can be found on the IVDA's website at <http://ivdajpa.org/>.

Co-Chair John Valdivia gave direction to poll Board members on dates for a workshop.

This item was for discussion purposes only, no formal action was taken.

ACTION: Consider and discuss a report on status of preparation of the Airport Gateway Specific Plan.

10. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2021

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "December 31, 2021 –IVDA Focal Areas" (as contained on pages 056-058 in the Agenda Packet) and provided a brief report on Agenda Item No. 10.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through December 31, 2021.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

At the beginning of the meeting, Ms. Jennifer Farris, Clerk of the Board, announced that the opportunity was given for members of the public to submit public comments via email by 1:00 p.m. prior to commencement of today's meeting.

One public comment submitted for Agenda Item No. 9. Ms. Jessica Alexander, Pastor for Grace Chapel, expressed her concerns in regards to the Airport Gateway Specific Plan and inquired to be apart of any future workshops


L. **BOARD MEMBER COMMENT**

Co-Chair Isaac Suchil noted that September is Childhood Cancer Awareness Month.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 3:28 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on October 13, 2021.



Jennifer Farris
Clerk of the Board