

# INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING AGENDA  
WEDNESDAY, MARCH 9, 2022

## Zoom Information:

<https://us02web.zoom.us/j/84854608131?pwd=S3JLcjYvQTVXbVA1VXoxcGNPaWpWUT09>

Meeting ID: 848 5460 8131 | Passcode: 313916

Dial by your location | +1 669 900 6833 US (San Jose)

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

### John Valdivia, Co-Chair

*Mayor, City of San Bernardino*

### Isaac Suchil, Co-Chair

*Councilmember, City of Colton*

### Phillip Dupper, Vice-Chair

*Mayor, City of Loma Linda*

### BOARD MEMBERS:

#### Frank J. Navarro

*Mayor, City of Colton*

#### Rhodes Rigsby

*Councilmember, City of Loma Linda*

#### Dawn Rowe

*Supervisor, County of San Bernardino*

#### Curt Hagman

*Supervisor, County of San Bernardino*

#### Theodore Sanchez

*Councilmember, City of San Bernardino*

#### Ben Reynoso

*Councilmember, City of San Bernardino*

### ALTERNATE BOARD MEMBERS:

#### Kenneth J. Koperski

*Councilmember, City of Colton*

#### John Lenart

*Councilmember, City of Loma Linda*

#### Fred Shorett

*Councilmember, City of San Bernardino*

#### Joe Baca, Jr.

*Supervisor, County of San Bernardino*

- Full agenda packets are available at the IVDA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Agenda section of our website at [www.ivdajpa.org](http://www.ivdajpa.org). Office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 8:00 a.m. to 5:00 p.m., Friday.
- Recordings of the IVDA Board meetings are available in the Agenda section of our website at [www.ivdajpa.org](http://www.ivdajpa.org).
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the IVDA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip, which must be turned in to the Clerk of the Board prior to speaking.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Inland Valley Development Agency has since returned to holding meetings at the Board Room, with in-person attendance.

Due to the recent increase in the transmission of the Omicron variant of the Coronavirus, and as a result of the directives issued by the State of California and the San Bernardino County Public Health Officer intended to prevent the transmission of the coronavirus, the IVDA Board may utilize the procedures outlined in AB 361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the meeting via Zoom video conference. Please visit <https://us02web.zoom.us/j/84854608131?pwd=S3JLcjYvQTVXbVA1VXoxcGNPaWpWUT09> and enter the following Meeting ID: **848 5460 8131** and Passcode: **313916**. If you do not have access to the internet, you may also participate telephonically by calling **+1 669 900 6833** and entering the same Meeting ID and Passcode. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

**REMOTE PUBLIC COMMENTS:** To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to [clerkoftheboard@sbdairport.com](mailto:clerkoftheboard@sbdairport.com). Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Co-Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Clerk of the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board Policy. 3 additional minutes will be allotted to those needing translation services.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Co-Chair calls for public comment.

**ORDER OF BUSINESS – CLOSED SESSION**

This meeting of the governing Board of the Inland Valley Development Agency will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

- **CALL TO ORDER**
- **CLOSED SESSION PUBLIC COMMENT**
- **RECESS TO CLOSED SESSION**

A. **CALL TO ORDER / ROLL CALL**

B. **CLOSED SESSION PUBLIC COMMENT**

The Closed Session Public Comment portion of the Inland Valley Development Agency Board meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. **CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

D. **REPORT ON CLOSED SESSION**

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

**ORDER OF BUSINESS – OPEN SESSION**

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

**E. ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the Inland Valley Development Agency subsequent to the posting of the agenda.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. Members shall note agenda item contractors and subcontractors which may require member abstentions due to possible conflicts of interest

**[PRESENTER: Jennifer Farris; PAGE#: 008]**

**G. INFORMATIONAL ITEMS**

It is intended that the following subject matters and their attachments are submitted to the Board members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. Informational Items
  - a. Chief Executive Officer Report **[PRESENTER: Michael Burrows; PAGE#: 016]**
  - b. Findings to hold virtual Board meetings, and other committee and legislative body meetings pursuant to AB 361 **[PRESENTER: Michael Lewin; PAGE#: 017]**
  - c. Redlands Passenger Rail Project & Mt. View **[PRESENTER: Michael Burrows; PAGE#: 020]**
  - d. Report on Economic Development Administration (EDA) Grant – 3<sup>rd</sup> and 5<sup>th</sup> Street **[PRESENTER: Myriam Beltran; PAGE#: 021]**

H. **BOARD CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time unless the Board directs that an item be held for further discussion.

3. Receive Register of Demands – March 9, 2022  
**[PRESENTER: Mark Cousineau; PAGE#: 022]**
4. Receive and file Cash Report for January 31, 2022 for the Inland Valley Development Agency (IVDA)  
**[PRESENTER: Mark Cousineau; PAGE#: 027]**
5. Approve Amendment No. 1 to the Professional Services Agreement with Desmond & Louis, Inc. in an amount not to exceed \$25,000 for consulting services related to marketing, media, public relations, and community outreach for Inland Valley Development Agency (IVDA)  
**[PRESENTER: Michael Burrows; PAGE#: 030]**
6. Approve Amendment No. 1 to the Professional Services Agreement with Zenaida Global in an amount not to exceed \$20,000 for consulting services related to the UAS Center at SBD for Inland Valley development agency (IVDA)  
**[PRESENTER: Michael Burrows; PAGE#: 034]**
7. Consider and Adopt Resolution No. 2022-02 of the Inland Valley Development Agency (IVDA) amending its records retention schedule and authorizing destruction of certain Agency records  
**[PRESENTER: Jennifer Farris; PAGE#: 038]**
8. Approve agreement with Staples Contract & Commercial LLC for office supplies, equipment, services, and furniture for a period not to exceed 60 months  
**[PRESENTER: Shauntil Martinez; PAGE#: 086]**
9. Approve Meeting Minutes: February 9, 2022  
**[PRESENTER: Jennifer Farris; PAGE#: 091]**

**BOARD ACTION ITEMS**

10. Consider and adopt proposed budget adjustments for fiscal year 2021-2022  
**[PRESENTER: Mark Cousineau; PAGE#: 098]**
11. Consider and discuss a letter of support for Grid Logistics, Inc.  
**[PRESENTER: Michael Burrows; PAGE#: 101]**
12. Consider and discuss a letter of support for the San Bernardino County Transportation Authority (SBCTA) ONT Loop Project  
**[PRESENTER: Michael Burrows; PAGE#: 104]**
13. Consider and discuss a potential federal grant funding opportunity for portions of the 3<sup>rd</sup> and 5<sup>th</sup> Street Corridor through the U.S. Department of Transportation  
**[PRESENTER: Michael Burrows; PAGE#: 108]**
14. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2022  
**[PRESENTER: Michael Burrows; PAGE#: 112]**

**J. ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

**K. OPEN SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. **BOARD MEMBER COMMENT**

Board members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the Inland Valley Development Agency Board, Wednesday, April 13, 2022.