

# INLAND VALLEY DEVELOPMENT AGENCY

## REGULAR MEETING BOARD ACTIONS

WEDNESDAY, MARCH 9, 2022

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Board Members

#### City of Colton

|                                 |         |
|---------------------------------|---------|
| Mayor Frank Navarro             | Present |
| Mayor Isaac T. Suchil, Co-Chair | Present |
| Councilmember Kenneth Koperski  | Absent  |

#### City of Loma Linda

|                                 |                                       |
|---------------------------------|---------------------------------------|
| Mayor Phillip Dupper            | Present (via Zoom, arrived at 3:09PM) |
| Councilmember Rhodes Rigsby     | Present (arrived at 3:04PM)           |
| Councilmember John Lenart (alt) | Absent                                |

#### County of San Bernardino

|                                |         |
|--------------------------------|---------|
| Supervisor Dawn Rowe           | Present |
| Supervisor Curt Hagman         | Present |
| Supervisor Joe Baca, Jr. (alt) | Absent  |

#### City of San Bernardino

|                                  |                                       |
|----------------------------------|---------------------------------------|
| Mayor John Valdivia, Co-Chair    | Present                               |
| Councilmember Theodore Sanchez   | Present (arrived at 3:03PM)           |
| Councilmember Ben Reynoso        | Absent                                |
| Councilmember Fred Shorett (alt) | Present (via Zoom, arrived at 3:07PM) |

#### Staff Members and Others Present

|  |   |
|--|---|
| Michael Burrows, Chief Executive Officer       | Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP |
| Mark Gibbs, Director of Aviation               | Catherine Pritchett, Director of Administration                           |
| Myriam Beltran, Manager of Planning & Programs | Jennifer Farris, Clerk of the Board                                       |

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair John Valdivia at approximately 3:01 p.m. on Wednesday, March 9, 2022 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Supervisor Curt Hagman in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

There were no closed session items.

D. **REPORT ON CLOSED SESSION**

There were no closed session items to report.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. Co-Chair John Valdivia stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
  - a. Chief Executive Officer Report
  - b. Findings to hold virtual Board meetings, and other committee and legislative body meetings pursuant to AB 361
  - c. Redlands Passenger Rail Project & Mt. View
  - d. Report on Economic Development Administration (EDA) Grant – 3<sup>rd</sup> and 5<sup>th</sup> Street
- 2a. Mr. Michael Burrows, CEO, commenced the meeting with general comments and announced the beginning of Passenger Air Service at SBD International Airport in partnership with Breeze Airways.
- 2b. Mr. Michael Lewin, Legal Counsel, briefly discussed findings pertaining to virtual meetings. Mr. Lewin explained that developments are occurring at the State level regarding the current “state of emergency.” Should the current state of emergency be terminated, the Board would no longer be able to make findings pursuant to AB 361.  
  
Co-Chair Isaac Suchil inquired as to whether or not the IVDA can mirror San Bernardino County and return to in person meetings. Mr. Lewin affirmatively replied and explained the decision can be made at the discretion of the Board.  
  
It was the consensus of the Board to return to in person meetings.
- 2c. Mr. Burrows, CEO, provided a brief report on agenda item 2c.
- 2d. Ms. Myriam Beltran, Manager of Planning and Programs, provided a brief update on Agenda Item 2d.

H. **BOARD CONSENT ITEMS**

3. Receive Register of Demands – March 9, 2022
4. Receive and file Cash Report for January 31, 2022 for the Inland Valley Development Agency (IVDA)
5. Approve Amendment No.1 to the Professional Services Agreement with Desmond & Louis, Inc. in an amount not to exceed \$25,000 for consulting services related to marketing, media, public relations, and community outreach for Inland Valley Development Agency (IVDA)
6. Approve Amendment No. 1 to the Professional Services Agreement with Zenaida Global in an amount not to exceed \$20,000 for consulting services related to the UAS Center at SBD for Inland Valley Development Agency (IVDA)
7. Consider and Adopt Resolution No. 2022-02 of the Inland Valley Development Agency (IVDA) amending its records retention schedule and authorizing destruction of certain Agency records
8. Approve agreement with Staples Contract & Commercial, LLC for office supplies, equipment, services, and furniture for a period not to exceed 60 months
9. Approve Meeting Minutes: February 9, 2022

**ACTION:** Approve Agenda Item Nos. 3-9 of the Consent Calendar.

**RESULT:** **ADOPTED (UNANIMOUSLY)**  
**MOTION/SECOND:** Hagman / Suchil  
**AYES:** Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

I. **BOARD ACTION ITEMS**

10. Consider and adopt proposed budget adjustments for fiscal year 2021-2022

Mr. Mark Cousineau, Director of Finance, referenced the "Proposed Budget Adjustments Table" found on page 100 of the Agenda Packet and provided a bried report.

**ACTION:** Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2021-2022.

**RESULT:** **ADOPTED (UNANIMOUSLY)**  
**MOTION/SECOND:** Rigsby / Navarro  
**AYES:** Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

11. Consider and discuss a letter of support for GRID Logistics, Inc.

Mr. Michael Burrows, CEO, provided a brief report on Agenda Item No. 11.

Councilmember Fred Shorett motioned to table the item and the motion was seconded by Councilmember Theodore Sanchez.

**ACTION:** Table Agenda Item No. 11

**RESULT:** **FAILED**  
**MOTION/SECOND:** Shorett / Sanchez  
**AYES:** Hagman, Navarro, Sanchez, and Shorett.  
**NAYS:** Dupper, Rigsby, Rowe, Suchil, and Valdivia.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

Supervisor Hagman elaborated on the significance putting forth a general letter of support. Supervisor Hagman further noted that a letter of a generic nature promoting goods movement could encourage surrounding entities to provide grants and other funding opportunities for the region as a whole. Supervisor Hagman recommended regional advocacy rather than advocating for a singular entity within the proposed letter of support.

Mr. Michael Lewin, Legal Counsel, requested clarification if the Board would like to direct staff to make revisions to the language within the letter of support, which the Board then confirmed.

Co-Chair Valdivia then motioned to direct staff to revise the letter of support to broaden the language within the letter and to present the letter at a future meeting. The motion was seconded by Supervisor Rowe.

**ACTION:** Direct staff to revise the letter of support and focus on general regional support; and bring back the revised letter of support at a future meeting of the Inland Valley Development Agency (IVDA)

**RESULT:** **ADOPTED (UNANIMOUSLY)**

**MOTION/SECOND:** Valdivia / Rowe

**AYES:** Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.

**NAYS:** None.

**ABSTENTIONS:** None.

**ABSENT:** None.

12. Consider and discuss a letter of support for the San Bernardino County Transportation Authority (SBCTA) ONT Loop Project

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 12.

**ACTION:** Approve the issuance of a letter of support for the San Bernardino County Transportation Authority (SBCTA) ONT Loop Project; and authorize the Chief Executive Officer to execute all related correspondence.

**RESULT:** **ADOPTED (UNANIMOUSLY)**

**MOTION/SECOND:** Rowe / Navarro

**AYES:** Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.

**NAYS:** None.

**ABSTENTIONS:** None.

**ABSENT:** None.

13. Consider and discuss a potential federal grant funding opportunities for portions of the 3<sup>rd</sup> and 5<sup>th</sup> Street corridor through the U.S. Department of Transportation

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 13.

**ACTION:** Consider and discuss a potential federal grant funding opportunity for the portions of the 3<sup>rd</sup> and 5<sup>th</sup> Street corridor through the U.S. Department of Transportation; and provide direction to Staff, as appropriate.

**RESULT:** **ADOPTED (UNANIMOUSLY)**

**MOTION/SECOND:** Rowe / Navarro

**AYES:** Dupper, Hagman, Navarro, Rigsby, Rowe, Sanchez, Shorett, Suchil, and Valdivia.

**NAYS:** None.

**ABSTENTIONS:** None.

**ABSENT:** None.

14. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2022

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2022 –IVDA Action Plan" (as contained on pages 114-116 in the Agenda Packet) and provided a brief report on Agenda Item No. 14.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Review the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2022.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.


L. **BOARD MEMBER COMMENT**

There were no board member comments.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Co-Chair John Valdivia declared the meeting adjourned at 3:29 p.m.

**Approved at a Regular Meeting of the Inland Valley Development Agency Board on April 13, 2022.**

  
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Jennifer Farris  
Clerk of the Board