

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING AGENDA

WEDNESDAY, OCTOBER 12, 2022

3:00 P.M. (Closed Session, immediately followed by Open Session) & Hilton Sacramento Arden West, 220, Harvard Street, Sacramento, CA 95815

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Dawn Rowe, Co-Chair

Supervisor, County of San Bernardino

Phillip Dupper, Co-Chair

Mayor, City of Loma Linda

Isaac Suchil, Vice-Chair

Councilmember, City of Colton

BOARD MEMBERS:

Frank J. Navarro

Mayor, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

John Valdivia

Mayor, City of San Bernardino

Curt Hagman

Supervisor, County of San Bernardino

Theodore Sanchez

Councilmember, City of San Bernardino

Ben Reynoso

Councilmember, City of San Bernardino

ALTERNATE BOARD MEMBERS:

Kenneth J. Koperski

Mayor Pro Tem, City of Colton

John Lenart

Councilmember, City of Loma Linda

Fred Shorett

Councilmember, City of San Bernardino

Joe Baca, Jr.

Supervisor, County of San Bernardino

- Full agenda packets are available at the IVDA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Agenda section of our website at www.ivdajpa.org. Office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 8:00 a.m. to 5:00 p.m., Friday.
- Recordings of the IVDA Board meetings are available in the Agenda section of our website at www.ivdajpa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the IVDA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip, which must be turned in to the Clerk of the Board prior to speaking.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Board of the Inland Valley Development Agency will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

- **CALL TO ORDER**
- **CLOSED SESSION PUBLIC COMMENT**
- **RECESS TO CLOSED SESSION**

A. **CALL TO ORDER / ROLL CALL**

B. **CLOSED SESSION PUBLIC COMMENT**

The Closed Session Public Comment portion of the Inland Valley Development Agency Board meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. **CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 105 North Leland Norton Way, San Bernardino CA 92408

Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Eric Fletcher, Director, legal and Corporate Affairs, Breeze Airways

Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price.

D. REPORT ON CLOSED SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the Inland Valley Development Agency subsequent to the posting of the agenda.

F. CONFLICT OF INTEREST DISCLOSURE

1. Members shall note agenda item contractors and subcontractors which may require member abstentions due to possible conflicts of interest

[PRESENTER: Jennifer Farris; PAGE#: 007]

G. INFORMATIONAL ITEMS

It is intended that the following subject matters and their attachments are submitted to the Board members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. Informational Items
 - a. Chief Executive Officer Report **[PRESENTER: Michael Burrows; PAGE#: 026]**
 - b. 3rd and 5th street U.S. Economic Development Administration (EDA) approvals **[PRESENTER: Myriam Beltran; PAGE#: 027]**
 - c. Recognized Obligation Payment Schedule (ROPS) Report **[PRESENTER: Mark Cousineau; PAGE#: 028]**
 - d. Comprehensive Economic Development Strategy (CEDS) Report **[PRESENTER: Myriam Beltran; PAGE#: 029]**
 - e. Report on modernization of the Inland Valley Development Agency (IVDA) Logo **[PRESENTER: Catherine Pritchett; PAGE#: 030]**
 - f. Policies and Procedures update **[PRESENTER: Catherine Pritchett; PAGE#: 031]**

H. **BOARD CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time unless the Board directs that an item be held for further discussion.

3. Receive Register of Demands – September 14, 2022
[PRESENTER: Mark Cousineau; PAGE#: 032]
4. Receive Register of Demands – October 12, 2022
[PRESENTER: Mark Cousineau; PAGE#: 038]
5. Receive and file Cash Report for July 31, 2022 for the Inland Valley Development Agency (IVDA)
[PRESENTER: Mark Cousineau; PAGE#: 044]
6. Receive and file Cash Report for August 31, 2022 for the Inland Valley Development Agency (IVDA)
[PRESENTER: Mark Cousineau; PAGE#: 047]
7. Consider and adopt Resolution No. 2022-05 of the Inland Valley Development Agency (IVDA) amending its Conflict of Interest Code and authorizing submission of the Amended Conflict of Interest Code and 2022 local agency biennial notice to the County of San Bernardino
[PRESENTER: Jennifer Farris; PAGE#: 050]
8. Approve the filing of a Notice of Completion with Bogh Engineering, Inc. for the Terminal Access Roadway Project and authorize the release of retained funds
[PRESENTER: Jeff Barrow; PAGE#: 059]
9. Approve the filing of a Notice of Completion with Bogh Engineering, Inc. for the Fog Seal Roadway Project and authorize the release of retained funds
[PRESENTER: Jeff Barrow; PAGE#: 065]
10. Approve the filing of a Notice of Completion with Pacific Coast Landscaping and Design, Inc. for the repair and replacement of medians along Tippecanoe Avenue and authorize the release of retained funds
[PRESENTER: Jeff Barrow; PAGE#: 068]

11. Approve Amendment No. 1 to the Professional Services Agreement with CJMC Holdings, LLC in an amount not to exceed \$60,000 for project and consulting management services for Inland Valley Development Agency (IVDA) Capital Projects
[PRESENTER: Michael Burrows; PAGE#: 071]
12. Approve Amendment No. 1 to the Professional Services Agreement with Three-2-One, Inc. DBA Imagine Systems, Inc. in an amount not to exceed \$35,000 for IT Preventative Maintenance Services for the Inland Valley Development Agency (IVDA)
[PRESENTER: Jennifer Farris; PAGE#: 075]
13. Approve Amendment No. 1 to the Professional Services Agreement with Three-2-One, Inc. DBA Imagine Systems, Inc. in an amount not to exceed \$25,000 for IT Consulting Services for the Inland Valley Development Agency (IVDA)
[PRESENTER: Jennifer Farris; PAGE#: 079]
14. Approve Meeting Minutes: August 10, 2022
[PRESENTER: Jennifer Farris; PAGE#: 083]

BOARD ACTION ITEMS

15. Consider and discuss a report on the status of the Airport Gateway Specific Plan (AGSP)
[PRESENTER: Myriam Beltran; PAGE#: 091]
16. Consider and discuss an update on Economic Development Initiatives
[PRESENTER: Michael Burrows; PAGE#: 101]
17. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2022
[PRESENTER: Michael Burrows; PAGE#: 112]

J. **ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

K. **OPEN SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. **BOARD MEMBER COMMENT**

Board members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the Inland Valley Development Agency Board, Wednesday, November 9, 2022.