

INLAND VALLEY DEVELOPMENT AGENCY

SPECIAL MEETING AGENDA

THURSDAY, JANUARY 12, 2023

1:00 P.M. (Closed Session (if any), immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Dawn Rowe, Co-Chair

Supervisor, County of San Bernardino

Phillip Dupper, Co-Chair

Mayor, City of Loma Linda

Vacant, Vice-Chair

City of Colton

BOARD MEMBERS:

Frank J. Navarro

Mayor, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

Vacant

City of San Bernardino

Curt Hagman

Supervisor, County of San Bernardino

Theodore Sanchez

Councilmember, City of San Bernardino

Ben Reynoso

Councilmember, City of San Bernardino

ALTERNATE BOARD MEMBERS:

Vacant

City of Colton

John Lenart

Councilmember, City of Loma Linda

Fred Shorett

Councilmember, City of San Bernardino

Joe Baca, Jr.

Supervisor, County of San Bernardino

- Full agenda packets are available at the IVDA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Agenda section of our website at www.ivdajpa.org. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.
- Recordings of the IVDA Board meetings are available in the Agenda section of our website at www.ivdajpa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the IVDA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip, which must be turned in to the Clerk of the Board prior to speaking.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS – CLOSED SESSION

This meeting of the governing Board of the Inland Valley Development Agency will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting.

- **CALL TO ORDER**
- **CLOSED SESSION PUBLIC COMMENT**
- **RECESS TO CLOSED SESSION**

A. **CALL TO ORDER / ROLL CALL**

B. **CLOSED SESSION PUBLIC COMMENT**

The Closed Session Public Comment portion of the Inland Valley Development Agency Board meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services.

C. **CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

D. **REPORT ON CLOSED SESSION**

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS – OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the Inland Valley Development Agency subsequent to the posting of the agenda.

F. CONFLICT OF INTEREST DISCLOSURE

1. Members shall note agenda item contractors and subcontractors which may require member abstentions due to possible conflicts of interest

[PRESENTER: Jennifer Farris; PAGE#: 006]

G. INFORMATIONAL ITEMS

It is intended that the following subject matters and their attachments are submitted to the Board members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. Informational Items
 - a. Chief Executive Officer Report **[PRESENTER: Michael Burrows; PAGE#: 013]**
 - b. Report on Airport Gateway Specific Plan (AGSP) **[PRESENTER: Michael Burrows; PAGE#: 014]**
 - c. Policies and Procedures update **[PRESENTER: Catherine Pritchett; PAGE#: 015]**
 - d. 3rd and 5th Street U.S. Economic Development Administration (EDA) approvals **[PRESENTER: Myriam Beltran; PAGE#: 016]**
 - e. Report on audit of Fiscal Year 2021-22 **[PRESENTER: Mark Cousineau; PAGE#: 017]**

H. **BOARD CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time unless the Board directs that an item be held for further discussion.

3. Receive Register of Demands – January 12, 2023
[PRESENTER: Mark Cousineau; PAGE#: 018]
4. Receive and file Cash Report for November 30, 2022, for the Inland Valley Development Agency (IVDA)
[PRESENTER: Mark Cousineau; PAGE#: 023]
5. Approve Amendment No. 1 to the professional services agreement with Desmond & Louis, Inc. in an amount not to exceed \$28,000 for consulting services related to marketing, media, public relations, and community outreach for Inland Valley Development Agency (IVDA)
[PRESENTER: Michael Burrows; PAGE#: 026]
6. Approve Meeting Minutes: December 14, 2022
[PRESENTER: Jennifer Farris; PAGE#: 030]

BOARD ACTION ITEMS

7. Consider and discuss the current governance structure of the Inland Valley Development Agency (IVDA) Board and election to fill vacant Vice-Chairperson position
[PRESENTER: Michael Lewin; PAGE#: 037]
8. Consider and adopt proposed budget adjustments for Fiscal Year 2022-2023
[PRESENTER: Mark Cousineau; PAGE#: 039]
9. Award a construction contract to AEC Moreno Corporation in an amount of \$338,645.00 for the Building 58 Improvements Project
[PRESENTER: Jeff Barrow; PAGE#: 042]
10. Consider and discuss a report on the 3rd Street Corridor Project
[PRESENTER: Michael Burrows; PAGE#: 046]

11. Review status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2023

[PRESENTER: Michael Burrows; PAGE#: 053]

J. **ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

K. **OPEN SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. **BOARD MEMBER COMMENT**

Board members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. **ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the Inland Valley Development Agency Board, Wednesday, February 8, 2023.