

# INLAND VALLEY DEVELOPMENT AGENCY

## REGULAR MEETING BOARD ACTIONS

WEDNESDAY, MAY 10, 2023

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Board Members

#### City of Colton

Mayor Frank Navarro	Present
Councilmember John Echevarria	Present (arrived at 3:06 PM)
VACANT	

#### City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Absent
Councilmember John Lenart (alt)	Present

#### County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

#### City of San Bernardino

Mayor Helen Tran	Present
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Absent
Mayor Pro Tem Fred Shorett (alt)	Present

#### Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Myriam Beltran, Manager of Planning and Programs
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board
Mark Dennis, IT Manager	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 3:02 p.m. on Wednesday, May 10, 2023 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Helen Tran in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Chairperson Phillip Dupper recessed to closed session at 3:03 p.m. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6.

The IVDA Board will meet with its duly designated representative to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented positions specified by title.

Negotiating for IVDA: Chairperson Phillip Dupper  
Position Title: Chief Executive Officer

D. **REPORT ON CLOSED SESSION**

Chairperson Phillip Dupper reconvened the meeting at 3:23 p.m. Chairperson Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Chairperson Phillip Dupper stated Board members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
  - a. Chief Executive Officer Report
  - b. UAS Center at SBD Update
- 2b. Mr. Michael Burrows, Chief Executive Officer, reported that the UAS SBD Center has executed a Memorandum of Understanding with South Korea's Advanced Institute of Science and Technology.

**H. BOARD CONSENT ITEMS**

3. Receive Register of Demands – May 10, 2023
4. Receive and file Cash Report for March 31, 2023, for the Inland Valley Development Agency (IVDA)
5. Approve a contract with Utility Telecom in an amount not to exceed \$70,430 to provide phone and data ethernet services for a three (3) year term
6. Approve a Professional Services Agreement with The Natelson Dale Group, Inc. (TNDG), in an amount not to exceed \$53,500 to provide a Comprehensive Economic Development Strategy (CEDs) Document
7. Consider and adopt Resolution No. 2023-002 of the Inland Valley Development Agency (IVDA) amending its procedure for election of officers of the Board
8. Approve Meeting Minutes: April 12, 2023

**ACTION:** Approve Agenda Item Nos. 3-8 of the Consent Calendar.

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Baca / Navarro  
**AYES:** Armendarez, Baca, Dupper, Echevarria, Figueroa, Lenart, Navarro, Shorett and Tran.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

I. **BOARD ACTION ITEMS**

9. Consider and adopt proposed budget adjustments for Fiscal Year 2022-2023

Mr. Mark Cousineau, Director of Finance, provided a brief report on Agenda Item No. 9 and referenced the "Proposed Budget Adjustments Table" found on page 068 of the Agenda Packet.

**ACTION:** Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2022-2023.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Baca / Tran  
AYES: Armendarez, Baca, Dupper, Echevarria, Figueroa, Lenart, Navarro, Shorett and Tran.  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.

10. Approve updates to the Inland Valley Development Agency (IVDA) Board Policy

Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, provide a brief report on Agenda Item No. 10. Mr. Lewin further noted that a few technical changes were made since the posting of the agenda and that the revised Board Policy can be found on the Agency's website at, <https://www.ivdajpa.org/>. A handout outlining these edits was handed out to Board Members, staff, and made available to the public.

**ACTION:** Approve an updated Board Policy.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Shorett / Baca  
AYES: Armendarez, Baca, Dupper, Echevarria, Figueroa, Lenart, Navarro, Shorett and Tran.  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.



11. Consider and discuss a report on Conceptual Commuter Rail Connectivity to Alliance California and the Airport

Mr. Michael Burrows, Chief Executive Officer, introduced Mr. Nathan Ortega, Vice-President of Engineering – West Region of RailPros. Mr. Ortega referenced a PowerPoint presentation entitled, “Rail Passenger Service to San Bernardino international Airport,” located on the Agency’s website at, <https://www.ivdajpa.org/>.

Board Members voiced concerns regarding the surrounding communities that could potentially be affected if the rail concept was to seriously be considered in the future.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Consider and discuss a report on Conceptual Commuter Rail Connectivity to Alliance California and the Airport.

12. Consider and discuss a report on grant initiatives

Ms. Myriam Beltran, Manager of Planning & Programs, referenced a PowerPoint presentation entitled “Grant Initiatives Update – May 10, 2023” (as contained on pages 090-095 in the Agenda Packet) and provided a brief report on Agenda Item No. 13.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Consider and discuss a report on grant initiatives.

13. Review status of the action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2023.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “June, 2023-IVDA Focal Areas” (as contained on pages 098-100 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Review the Action Plan for the Inland Valley Development Agency through June 30, 2023.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

A few local residents and community representatives expressed their concerns to the Board regarding the Airport Gateway Specific Plan (AGSP). Public speakers noted concerns which pertained to potential air quality impacts, insufficient information distributed to the public regarding the plan, possible relocation, and the need for more community involvement and the need for Spanish translation services at the IVDA Board meetings.

L. **BOARD MEMBER COMMENT**

Secretary Joe Baca, Jr. requested Staff research translating the IVDA's Agendas to Spanish.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 4:00 p.m.

**Approved at a Regular Meeting of the Inland Valley Development Agency Board on June 14, 2023.**

  
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Jennifer Farris  
Clerk of the Board

