

# INLAND VALLEY DEVELOPMENT AGENCY

## REGULAR MEETING BOARD ACTIONS

WEDNESDAY, JULY 12, 2023

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Board Members

#### City of Colton

Mayor Frank Navarro	Present
Councilmember John Echevarria	Absent
VACANT	

#### City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Absent
Councilmember John Lenart (alt)	Present (arrived at 3:10 p.m.)

#### County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present (arrived at 3:06 p.m.)
Supervisor Dawn Rowe (alt)	Absent

#### City of San Bernardino

Mayor Helen Tran	Present
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Present
Mayor Pro Tem Fred Shorett (alt)	Present (in the audience)

#### Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Melissa Sutton, Records Specialist
Mark Gibbs, Director of Aviation	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 3:03 p.m. on Wednesday, July 12, 2023, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Supervisor Jesse Armendarez in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Chairperson Phillip Dupper recessed to closed session at 3:04 p.m. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d) – significant exposure to litigation: one case
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: 105 North Leland Norton Way, San Bernardino CA 92408  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Eric Fletcher, Director, legal and Corporate Affairs, Breeze Airways  
Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price.

D. **REPORT ON CLOSED SESSION**

Chairperson Phillip Dupper reconvened the meeting at 4:13 p.m. Chairperson Phillip Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
  - a. Chief Executive Officer Report
  - b. Report on translation services
- 2a. Ms. Catherine Pritchett, Director of Administration, gave a brief report on Staff updates.
- 2b. Mr. Michael Lewin, Legal Counsel, provided a brief report on Staff's research regarding translation services.

Councilmember Sandra Ibarra provided ideas on how to incorporate translation services into the meetings.

A discussion ensued regarding different methods of potentially providing in person translation services to the public.

Board Members requested that staff further research in-person Spanish translation services used by the City of San Bernardino as well as other service providers and asked that Staff report back with findings regarding cost, and requirements for advanced noticing. Additionally, members requested that Staff look into translation devices.

**H. BOARD CONSENT ITEMS**

3. Receive Register of Demands – July 12, 2023
4. Receive and file Cash Report for May 31, 2023, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: June 14, 2023

**ACTION:** Approve Agenda Item Nos. 3-5 of the Consent Calendar.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUSLY]</b>
<b>MOTION/SECOND:</b>	Baca / Tran
<b>AYES:</b>	Armendarez, Baca, Dupper, Figueroa, Ibarra, Lenart, Navarro, and Tran.
<b>NAYS:</b>	None.
<b>ABSTENTIONS:</b>	None.
<b>ABSENT:</b>	None.

I. **BOARD ACTION ITEMS**

6. Consider and adopt Resolution No. 2023-03 of the Inland Valley Development Agency (IVDA) changing the time of the regular meetings of the IVDA Board and amending Resolution No. 2012-22.

**ACTION:** Consider and adopt Resolution No. 2023-03 of the Inland Valley Development Agency (IVDA) changing the time of the regular meetings of the IVDA Board and Amending Resolution No. 2012-22.

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Tran / Navarro  
**AYES:** Armendarez, Baca, Dupper, Figueroa, Ibarra, Lenart, Navarro, and Tran.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

7. Review status of the action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2023.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "December 31, 2023-IVDA Focal Areas" (as contained on pages 041-042 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Review the Action Plan for the Inland Valley Development Agency through December 31 30, 2023.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

Community speakers expressed their concerns to the Board regarding the Airport Gateway Specific Plan (AGSP). Public speakers recommended that zoning and scaling of the airport be completed, a relocation plan be put into place for those being displaced, and expressed the need for Spanish translation services at the IVDA Board meetings.

L. **BOARD MEMBER COMMENT**

There were no Board Member comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 4:54 p.m.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on September 13, 2023.

  
\_\_\_\_\_  
Jennifer Farris  
Clerk of the Board